

Internship Requirements

In order to participate in the Wild Dolphin Project's internship program, students must be currently enrolled in an undergraduate or graduate program, with an emphasis or interest in biology, psychology, or environmental studies.

Juniors or seniors in high school age 16+ are allowed to participate given that we receive as part of their application:

- **Written permission from the parents**
- **Letters of recommendation from two current instructors**

ALL Students must also provide as part of the application package:

1. Proof of health insurance (**It has to be valid outside the U.S. – for the Bahamas**) is required. If participants don't have health insurance that covers them outside the U.S., then they must get it and provide a copy to WDP before the departure date. WDP also highly recommends getting traveler's insurance in order to cover your trips costs should the trip be canceled or you cancel. DAN (Divers Alert Network) membership/insurance is highly recommended (**not required**) for all participants. See the application for more details.
2. Written parental permission is required for participants under age 18.
3. A copy of their current passport is required in their application submission (for entry into the Bahamas and to re-enter the U.S. on our research boat).
4. Verification that you are currently a student (i.e. letter from the university, transcripts, etc.) is required for all internship applicants before they place their deposit/pay for trip.

Intern Checklist

The deposit is: **\$400.00** (ALL spots are first come first serve until we receive a deposit)

1. Call at 561-575-5660 and sign up for a trip (check our website for specific dates) and email (fieldwork@wilddolphinproject.org) our office with any questions you might have.
2. Put a deposit down (\$400.00) in order to reserve your spot (otherwise it is first come, first serve)
 - a. We accept cash, Visa/Mastercard, and checks (**please inform our office via email whenever you place a check in the mail to us – whether for deposit or remaining payment**)
 - b. Please provide the field office with this information when you place a deposit/reserve your spot:
 - i. Full Name (what is listed on your passport)
 - ii. Mailing address
 - iii. Email address (one that you check frequently)
 - iv. Phone number (cell/home)
 - v. Is participant younger than 18 years of age? (Yes/No)
 - vi. Payment options – how you are planning on paying
3. After booking, you will receive via email a packet including:
 - a. Application – **Send to us within 7-10 days** of receiving via email
 - i. Please sign all pages on the application and mail the original (not a copy/scan)
 1. If some information is not listed on the application because the information is not available, that is okay. You can email/fax us the information later for us to add.
 - ii. We require that you mail the original to: **P.O. Box 8436, Jupiter, FL 33468**
 - iii. We don't accept faxes/scans of the application.
 - iv. **Please include the required information from previous page (see the list above)**
 - b. Internship Description – what to expect on internship & requirements
 - c. Internship Questionnaire – include with the application
4. After we receive/process the application, we will email you the following items:
 - a. Medical Release Form – for interns/participants 18 years or younger (please notify office if this is the case in order to receive form)
 - b. Personal Travel Itinerary – send via email or fax (561-277-2442) when you have this info (also update us at fieldwork@wilddolphinproject.org if there are ANY changes before your trip departure)
 - c. WDP Hotel/Ground Information – talks about flights, hotels near the area, when to book flights, etc.
 - d. Packing List – what to pack for the 10 day excursion
 - e. Driving/Marina Directions – to find your way to the boat
 - f. Map of the Marina – look for R/V Stenella on map
 - g. Typical Day on Stenella – speaks of a typical day on our research vessel (can also be found on our website)
5. Once all of this is completed, here is what will happen later:
 - a. Depending on when you sign up, you will receive invoices for your final payment until 90 days before your trip. **AT 90 DAYS BEFORE YOUR TRIP, ALL OF YOUR REMAINING BALANCE IS DUE.** If we don't receive your final payment before the 90-day cut off, we may give your spot up to someone else.
 - b. ****If you are late signing up**** (after the 90-day cut off date) – don't worry! ☺ Please speak with the office to make payment arrangements.
 - c. As we get closer to the departure date, we may contact you to verify information that you have given us. This is just for customs paperwork that we have to fill out on our end.
6. Get Excited! You are now signed up for the Wild Dolphin Project's 10-day excursion where you will get to live aboard our 62 ft research vessel and learn about Atlantic spotted dolphins and our research project. We look forward to seeing you!